

**COUNTY COMMISSION RECORD, CAMDEN COUNTY, MISSOURI
WEDNESDAY, DECEMBER 7TH, 2011, 44TH DAY OF OCTOBER TERM**

The Camden County Commission met with Presiding Commissioner Kris Franken and District #2 Thom Gumm.

Commissioner Thomas was absent due to vacation.

MEETING AGENDA

Commissioner Gumm made a motion to accept today's agenda as posted. Commissioner Franken seconded the motion. The motion passed by vote: Commissioner Franken (Yes), Commissioner Gumm (Yes).

PRIOR MINUTES

Commissioner Franken made a motion to accept Commissioner minutes dated December 6, 2011. Commissioner Gumm seconded the motion. The motion passed by vote: Commissioner Franken (Yes), Commissioner Gumm (Yes).

NEW BUSINESS

AGREEMENT: LANG GANG

Commissioner Gumm made a motion to accept an agreement with The Lang Gang, Inc. to provide Professional Consulting Services for Planning and Zoning. Commissioner Franken seconded the motion. The motion passed by vote: Commissioner Franken (Yes), Commissioner Gumm (Yes).



Planning and Zoning
Consultant Services

15 Fox Valley Drive
Lake Saint Louis, MO 63367
636-625-2465
thelangang@charter.net

November 1, 2011

Camden County Planning & Zoning
#1 Court Circle, Suite 15
Camdenton, Missouri 65020

ATTN: Mr. Don Hathaway, Jr.
Planning & Zoning Administrator



Re: Contract to Provide Professional Consulting for County Planning Services

Dear Mr. Hathaway:

Based upon our recent conversation, The Lang Gang, Inc. is pleased to present this contract to provide professional consultant services for the above-referenced project assignment. This contract is based upon the information which we discussed, as well as our understanding of the work effort involved for this type of project assignment. Your consideration of our proposal is appreciated.

This contract has been structured as a Letter Agreement. Should you find that the terms and conditions of this proposal are acceptable, you can sign the Agreement where indicated and return one copy to The Lang Gang, Inc. You can keep the other copy for your files. Signing the Letter Agreement will allow us to begin work on your project.

We believe that the following Scope of Services responds to your objectives for this assignment. We further believe that the proposed fee represents a reasonable cost associated with completing this project.

Scope of Services

The Scope of Services for this project assignment consists of the following work:

- Task 1. Be available to assist Camden County with County Planning Services. Such services may include; assistance with writing and/or redrafting of the County's zoning and subdivision regulations; review of site plans, preliminary plats, and record plats. Advice and counsel to the County's elected and appointed officials on planning and zoning issues.

Task 2. Attendance at County Commission, Planning and Zoning Commission, Board of Adjustment and other community meetings.

Task 3. Tasks 1 and 2 shall only occur upon direction of the Planning & Zoning Administrator for Camden County.

Client Responsibilities

It is The Lang Gang's understanding that the Client will provide the following assistance to complete this project assignment;

- 1. Provide a location, as necessary, to meet with County representatives.
- 2. Appropriate liaison with the Client's staff involved in this assignment.

Compensation

For services performed, Camden County shall compensate The Lang Gang, Inc. in an amount commensurate with the duties undertaken. Such amount shall be billed through a monthly invoice based upon providing the services described above. All other expenses associated with the project such as document reproduction expenses, facsimile transmissions, and other direct expenses, shall be included in the cost. The billing is based upon an hourly rate of \$100.00, with the exception of travel which shall be billed at an hourly rate of \$50.00.

Subconsultant

The use of a subconsultant is not anticipated for this assignment.

Schedule

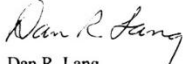
This Letter Agreement shall extend for a period of twelve(12) months from the date of signing of the Agreement.

Attachments

Attachment A is hereby made a part of this Letter Agreement.

The Lang Gang, Inc. is pleased with being considered for this project assignment and looks forward to the opportunity to serve you. **If the terms and conditions of this Letter Agreement are acceptable, please sign and return one copy to The Lang Gang, Inc. and keep the other for your files.**

Sincerely,

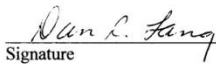

 Dan R. Lang
 President

I hereby agree to the terms and conditions contained in the Letter Agreement of November 1, 2011 between The Lang Gang, Inc. and Camden County, Missouri concerning providing professional consulting to undertake County Planning Services.

Accepted For:

The Lang Gang, Inc.

Camden County, MO


 Signature


 Signature

DAN R. LANG
 Name

K.M. Franken
 Name

PRESIDENT
 Title

Presiding Commissioner
 Title

11-1-11
 Date

12-07-2011
 Date



BUDGET AMENDMENTS:

County Auditor-Ronnie Capps presented the Commission with 11 budget amendments: With Auditor Capps explanation and recommendation Commissioner Gumm made motions to approve each amendment as presented. Commissioner Franken seconded the motion. The motion passed by vote: Commissioner Franken (Yes), Commissioner Gumm (Yes).

PURCHASING:

**RONALD D. CAPPS
CAMDEN COUNTY AUDITOR**

1 Court Circle, Suite #7
Camdenton, MO 65020
(573) 346-4440 Ext. 1341

Dec. 7, 2011

Request for Amendment of the 2011 Budget:

" Change to CR "

" Purchasing "

| | | | | | |
|----------|---------|------|-----------------|-------------|----------|
| Decrease | Expense | Line | Office Supplies | 001-10-5200 | \$700.00 |
| Decrease | Expense | Line | Mileage | 001-10-5250 | \$200.00 |
| Increase | Expense | Line | Central Supply | 001-10-5205 | \$900.00 |

This Budget Amendment necessary to cover expenses.

Ronald D. Capps, Auditor


Presiding Commissioner

Associate Commissioner


Associate Commissioner

COMMISSION:

**RONALD D. CAPPS
CAMDEN COUNTY AUDITOR**

1 Court Circle, Suite #7
Camdenton, MO 65020
(573) 346-4440 Ext. 1341

Dec. 7, 2011

Request for Amendment of the 2011 Budget:

" Change to CR "

" Commission "

| | | | | | |
|----------|---------|------|-----------------|-------------|----------|
| Decrease | Expense | Line | Consulting Fees | 001-11-5406 | \$250.00 |
| Increase | Expense | Line | Postage | 001-11-5210 | \$250.00 |

This Budget Amendment necessary to cover expenses.

Ronald D. Capps, Auditor


Presiding Commissioner

Associate Commissioner


Associate Commissioner

Copy: Elaine Gilley, Treasurer
Rowland Todd, County Clerk

COLLECTOR:

**RONALD D. CAPPS
CAMDEN COUNTY AUDITOR**

1 Court Circle, Suite #7
Camdenton, MO 65020
(573) 346-4440 Ext. 1341

Dec. 7, 2011

Request for Amendment of the 2011 Budget:

" Change to CR "

"Collector"

| | | | | | |
|----------|---------|------|---------------|-------------|------------|
| Decrease | Expense | Line | Postage | 001-15-5210 | \$840.00 |
| Decrease | Expense | Line | Mileage | 001-15-5250 | \$1,355.00 |
| Decrease | Expense | Line | Attorney Fees | 001-15-5400 | \$1,104.00 |
| Increase | Expense | Line | Overtime | 001-15-5137 | \$3,253.00 |
| Increase | Expense | Line | Office supply | 001-15-5200 | \$46.00 |

This change necessary to cover expenses.

Ronald D. Capps, Auditor


Presiding Commissioner

Associate Commissioner


Associate Commissioner

Copy: Elaine Gilley, Treasurer
Rowland Todd, County Clerk

PUBLIC ADMINISTRATOR:

RONALD D. CAPPS
CAMDEN COUNTY AUDITOR

1 Court Circle, Suite #7
 Camdenton, MO 65020
 (573) 346-4440 Ext. 1341

Dec 7, 2011

Request for Amendment of the 2011 Budget:

| | | | <u>" Change to CR "</u> | | |
|---------------------------------|---------|------|-------------------------|-------------|----------|
| <u>" Public Administrator "</u> | | | | | |
| Decrease | Expense | Line | Legal Fees | 001-18-5400 | \$120.00 |
| Increase | Expense | Line | Postage | 001-18-5210 | \$120.00 |

This Budget Amendment necessary to cover expenses.

Ronald D. Capps, Auditor


 Presiding Commissioner

 Associate Commissioner


 Associate Commissioner

Copy: Elaine Gilley, Treasurer
 Rowland Todd, County Clerk

EMERGENCY MANAGEMENT:

RONALD D. CAPPS
CAMDEN COUNTY AUDITOR

1 Court Circle, Suite #7
 Camdenton, MO 65020
 (573) 346-4440 Ext. 1341

Dec 7, 2011

Request for Amendment of the 2011 Budget:

| | | | | <u>" Change to CR "</u> | |
|---------------------------------|---------|------|----------------|-------------------------|---------|
| <u>" Emergency Management "</u> | | | | | |
| Decrease | Expense | Line | Veh. Fuel | 001-24-5243 | \$29.00 |
| Increase | Expense | Line | Accommodations | 001-24-5262 | \$29.00 |

This change necessary to meet expenses.

Ronald D. Capps, Auditor


 Presiding Commissioner

 Associate Commissioner


 Associate Commissioner

Copy: Elaine Gilley, Treasurer
 Rowland Todd, County Clerk

PLANNING & ZONING:

RONALD D. CAPPS
CAMDEN COUNTY AUDITOR

1 Court Circle, Suite #7
 Camdenton, MO 65020
 (573) 346-4440 Ext. 1341

Dec 7, 2011

Request for Amendment of the 2011 Budget:

| | | | | | <u>" Change to CR "</u> | |
|----------------------------------|---------|------|-------------------|-------------|-------------------------|--|
| <u>" Planning & Zoning "</u> | | | | | | |
| Decrease | Expense | Line | Postage | 001-25-5210 | \$502.00 | |
| Decrease | Expense | Line | Miscellaneous | 001-25-5400 | \$2,965.00 | |
| Decrease | Expense | Line | Computer Hardware | 001-25-5230 | \$1,376.00 | |
| Decrease | Expense | Line | Fuel | 001-25-5243 | \$1,000.00 | |
| Increase | Expense | Line | Attorney Fees | 001-25-5400 | \$5,843.00 | |

This change necessary to cover expenses.

Ronald D. Capps, Auditor


 Presiding Commissioner

 Associate Commissioner


 Associate Commissioner

Copy: Elaine Gilley, Treasurer
 Rowland Todd, County Clerk

ASSESSMENT:

**RONALD D. CAPPS
CAMDEN COUNTY AUDITOR**

1 Court Circle, Suite #7
Camden, MO 65020
(573) 346-4440 Ext. 1341

Dec 7, 2011

Request for Amendment of the 2011 Budget:

" Change to Assessment Fund "

" Assessment "

| | | | | | |
|----------|---------|------|-------------------------|-------------|-------------|
| Decrease | Expense | Line | Veh. Maintenance | 003-02-5242 | \$3,053.00 |
| Decrease | Expense | Line | Real Estate Impact form | 003-02-5413 | \$9,674.00 |
| Increase | Expense | Line | Overtime | 003-02-5137 | \$10,053.00 |
| Increase | Expense | Line | Training | 003-02-5260 | \$2,674.00 |

This Amendment needed to cover expenses.

Ronald D. Capps, Auditor


Presiding Commissioner

Associate Commissioner


Associate Commissioner

Copy: Elaine Gilley, Treasurer
Rowland Todd, County Clerk

PROSECUTING ATTORNEY:

**RONALD D. CAPPS
CAMDEN COUNTY AUDITOR**

1 Court Circle, Suite #7
Camden, MO 65020
(573) 346-4440 Ext. 1341

Dec 7, 2011

Request for Amendment of the 2011 Budget:

" Change to LEST "

" Prosecuting Attorney "

| | | | | | |
|----------|---------|------|-----------------|-------------|----------|
| Decrease | Expense | Line | Office Supplies | 010-07-5200 | \$853.00 |
| Increase | Expense | Line | Telephone | 010-07-5293 | \$853.00 |

This change needed to pay expenses.

Ronald D. Capps, Auditor


Presiding Commissioner

Associate Commissioner


Associate Commissioner

Copy: Elaine Gilley, Treasurer
Rowland Todd, County Clerk

JUVENILE:

**RONALD D. CAPPS
CAMDEN COUNTY AUDITOR**

1 Court Circle, Suite #7
Camden, MO 65020
(573) 346-4440 Ext. 1341

Dec 7, 2011

Request for Amendment of the 2011 Budget:

" Change to Juvenile "

" Juvenile "

| | | | | | |
|----------|---------|------|-------------------|-------------|-------------|
| Decrease | Expense | Line | Guardian Ad Litem | 999-99-5403 | \$10,000.00 |
| Increase | Expense | Line | Legal Council | 999-99-5405 | \$10,000.00 |

This change necessary to meet expenses.

Ronald D. Capps, Auditor


Presiding Commissioner

Associate Commissioner


Associate Commissioner

Copy: Elaine Gilley, Treasurer
Rowland Todd, County Clerk

TAX REFUNDS (CONT.):

Cunningham, Neal & Irene - 2010 R.E. – Order # 60 – Total refund \$239.12 – Please refund and deduct from next month's settlement.

Laux, Joseph Victor - 2008 R.E. – Order # 61 – Total refund \$307.17 – Please refund and deduct from next month's settlement.

Moore, Phyllis - 2010 P.P. – Order # 62 – Total refund \$56.97 – Please refund and deduct from next month's settlement.

Stonegate Mortgage Corporation - 2011 R.E. – Order # 63 – Total refund \$805.31 – Please refund and deduct from next month's settlement.

Missouri Housing Development Commission - 2011 R.E. – Order # 64 – Total refund \$110.85 – Please refund and deduct from next month's settlement.

Oldani, Kevin N. & Beverly J. - 2011 R.E. – Order # 65 – Total refund \$857.29 – Please refund and deduct from next month's settlement.

Rice, Steven - 2011 R.E. – Order # 66 – Total refund \$771.39 – Please refund and deduct from next month's settlement.

Williams, John & Tammy - 2011 P.P. – Order # 67 – Total refund \$523.64 – Please refund and deduct from next month's settlement.

Laux, Joseph Victor - 2009 R.E. – Order # 68 – Total refund \$305.57 – Please refund and deduct from next month's settlement.

Osage Heritage Condo Association - 2011 R.E. – Order # 69 – Total refund \$747.48 – Please refund and deduct from next month's settlement.

Osage Heritage Condo Association - 2011 R.E. – Order # 70 – Total refund \$74.46 – Please refund and deduct from next month's settlement.

INFORMAL MEETING**TAN-TAR-A ESTATES:**

The Commission met with the, listed, individuals concerning the assessment of properties in Tan-Tar-A Estates. There was no official action taken requiring a vote of the Commission.

INFORMAL MEETING RECORD

| | | |
|--|------------------------|------------------------|
| MEETING DATE: December 7, 2011 | | |
| TOPIC OF DISCUSSION: TAN-TAR-A ESTATES | | |
| | | |
| | | |
| THOSE PRESENT FOR MEETING: | | |
| PRINT NAME | BUSINESS | TITLE |
| Kris Franken | Camden County | Presiding Commissioner |
| DAVID KREHBIEL | KREHBIEL ENGR. | CONSULTING ENGINEER |
| John Landman | Ta Tara | ATTY |
| Tina Carr | Duenke Enterprises LLC | Real Estate Manager |
| Dan Hathaway Jr. | Camden County | P&Z Administrator |
| MATT DUENKE | DUENKE ENTERPRISES | SERVICE BOARD DE |

ADJOURN: With no further official business on the agenda: Commissioner Gumm made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Franken seconded the motion. The motion passed by vote: Commissioner Franken (Yes), Commissioner Gumm (Yes).