

**CAMDEN COUNTY WASTEWATER DEPARTMENT  
ON-SITE SEWAGE DISPOSAL SYSTEM  
CONSTRUCTION PERMIT APPLICATION  
1 COURT CIRCLE SUITE 12, CAMDENTON, MO. 65020**

PERMIT NUMBER \_\_\_\_\_

**INTRODUCTION**

Thank you for contacting us concerning plans for your on-site sewage disposal system. As you may know, the Camden County Wastewater Department is required by law to regulate the design, construction and operation of on-site sewage disposal system.

Enclosed is a packet containing forms and instructions to help you apply for a permit and to select an on-site sewage disposal system that will comply with the regulations. Construction of your on-site sewage disposal system may not begin until a permit has been issued. To expedite this process, please follow these steps:

1. Contact an on-site sewage disposal system contractor. A registered contractor will be best be able to assist you with this process and is highly recommended. However, the services of a certified person to conduct a soil morphology test will be required. The contractor should be able to help you select a system to suit your needs, and will help you fill out the forms. You may also consult with your Camden County Wastewater Department.
2. Fill in the "On-Site Sewage Disposal System Construction Permit Fee" form and submit it, along with the **\$150.00** fee, to the address on the form.
3. Use the "On-Site Sewage Permit Instructions and Check Off" form to ensure that all of the required information has been gathered. Then, submit the completed forms and all necessary drawings and plans to this office.
4. Upon receipt of the completed application packet, a Wastewater representative will schedule a site visit. If the results of the site visit and plan review are satisfactory and the permit fee received, the permit will be issued and construction may begin, providing there are no variances being applied for. If variances are requested, the permit application will go in front of our variance board, which meet every 2<sup>nd</sup> & 4<sup>th</sup> Wednesday of the month.

Enclosed in this packet you will find the following items:

1. The Permit Application form.
2. The Instruction and check-off form.
3. A registered installer list, soil scientist list and an engineer list.

If you or your contractor needs additional information, or if we can help you with this in any way, please feel free to contact our office at (573) 317-3810.

CAMDEN COUNTY WASTEWATER DEPT. ON-SITE SEWAGE DISPOSAL SYSTEM CONSTRUCTION PERMIT APPLICATION			OFFICE USE ONLY		
1. Property Owner Name (Last, First MI)			APPROVED YES [ ] NO [ ] DATE		
			PERMIT NUMBER		
2. Site Address (911/ENS)			DATE ISSUED		
			EXPIRATION DATE		
SIGNATURE					
City	County	Zip Code	Subdivision		Lot #
Email address:					
Parcel ID #					
Directions to Site					
3. Mailing Address (if different from above)			Day Phone Number		Night Phone Number
			( ) -		( ) -
City			State		Zip Code
4. System Is <input type="checkbox"/> New Construction <input type="checkbox"/> Repair Existing System <input type="checkbox"/>					
5. System Serves		Residence <input type="checkbox"/>		Business <input type="checkbox"/>	
Single Family <input type="checkbox"/>	No. Bedrooms	Whirlpool Bath <input type="checkbox"/>	Food Service <input type="checkbox"/>	Daily Sewage Flow	
Multi-Family <input type="checkbox"/>		Garbage Disposal <input type="checkbox"/>	Lodging <input type="checkbox"/>	(120 gallons per day/bedroom)	
		Dishwasher <input type="checkbox"/>	Other (specify):		
		Laundry Facility <input type="checkbox"/>			
		Public <input type="checkbox"/>	Private <input type="checkbox"/>		
6. Water Supply		Name of Supply		Type Supply Bored well <input type="checkbox"/> Dug well <input type="checkbox"/> Driven well <input type="checkbox"/>	
				Drilled well <input type="checkbox"/> Other (specify):	
7. Lot		# Acres	Slope		
Size #square feet			Indicate direction of slope on Site Layout		
8. Soil Information			<b>Include soil scientist/Evaluator report with the application</b>		
Soil Morphology <input type="checkbox"/>		Soil Type		Soil Texture	% Clay
					Application Rate
9. Name of Soil Scientist/Evaluator					
Address			Phone Number		
			( ) -		
City			State		Zip Code

<b>10. Proposed System</b>		Complete information only for the system you plan to construct.	
A. <input type="checkbox"/> <u>Waste Stabilization Pond</u>			
Dimensions length x width or diameter Total Water Surface Area square feet Working Depth		Native Soil <input type="checkbox"/> Artificial liner <input type="checkbox"/> Bentonite Clay <input type="checkbox"/> Clay from another source <input type="checkbox"/> Type of equipment used to compact soil:	
Indicate location of discharge pipe, fence, gate, and all set back distances on Site Layout.			
B. <input type="checkbox"/> <u>Sewage Tank/Dosing Tank</u>		C. <input type="checkbox"/> <u>Absorption Field</u>	
Manufacturer:                      Type Construction:		Serial Dist (Land Block) <input type="checkbox"/> Flat Lot Layout <input type="checkbox"/>	
Liquid Capacity      gal.      Material		Total Absorption Area                      No. of Trenches	
Septic <input type="checkbox"/> Aerated <input type="checkbox"/> NSF Class I      y <input type="checkbox"/> n <input type="checkbox"/>		Trench Width                      Trench Depth	
Distance from: Private well      Public well		Distances from: Private Well      Public well	
Neighbors well      Bldg foundation		neighbors well                      Bldg foundation	
Property Line      Lake		property lines                      water lines	
Dosing <input type="checkbox"/>		stream, river, pond or lake	
Distance from: Private well      Public well		Neighboring Absorption System	
Neighbors well                      Lake			
Bldg foundation                      Property Line			
Show location of house, tank, absorption field, wells, water lines, bodies of water, geological features, easements, and all setback distances on the Site Layout.			
D. <input type="checkbox"/>			
Low Pressure Pipe System <input type="checkbox"/>		Conventional ISystem <input type="checkbox"/>	Fixed Film System <input type="checkbox"/>
Drip Irrigation System <input type="checkbox"/>		Chamber System <input type="checkbox"/>	Advantex <input type="checkbox"/>
Recirculating Sand Filter <input type="checkbox"/>		Pipe and Gravel <input type="checkbox"/>	Micro Fast <input type="checkbox"/>
		EZ Flow <input type="checkbox"/>	ECOPOD <input type="checkbox"/>
			Other <input type="checkbox"/>
<b><i>Include supporting data, calculations, and drawings, with the packet.</i></b>			
11. Installer		Registered      y <input type="checkbox"/> n <input type="checkbox"/>	Registration Number
Name		Phone Number (      )      -	
Address			
City		State	Zip Code
All information contained in and with this application packet is true and accurate to the best of my knowledge.			
12. Signature of Owner or Agent		Date	

### 13. Site Layout

1. Show property lines and dimensions to reflect the shape and size of the property.	
2. Diagram proposed system. Show appropriate elevations to indicate proper fall for system. System must be staked on the property for the Site Evaluation.	<p>Show percent slope on diagram. Show cross section of system on slope.</p> <p>Slope Diagram</p>
3. Show distances to house, well, water lines, property lines, geological features such as sinkholes, rock outcrops, lakes, ponds, streams, rivers, etc.	
4. Show distances to neighbors wells, homes, and sewage disposal systems.	
5. Show locations of all percolation test holes or soil morphology test pits. Holes must be flagged on the property for site evaluation.	
6. Show fence location around waste stabilization pond.	
7. Use the slope diagram to show percent of slope. Use arrows on the Site Layout to indicate the direction of slope.	
8. Indicate any known easements that exist for utilities, roads, private driveways, or other easements.	