

COUNTY COMMISSION RECORD, CAMDEN COUNTY, MISSOURI

FRIDAY 12/14/2018

The Camden County Commission met with Presiding Commissioner Greg Hasty, District #2 Commissioner Don Williams, and District #1 Commissioner Bev Thomas is out of office.

Meeting Agenda

Commissioner Williams made a motion to approve today's agenda as posted. Commissioner Hasty seconded the motion. The motion passed by vote: Commissioner Hasty (Yes), Commissioner Williams (Yes). Session opened at 10:22 A.M.

Prior Minutes

Commissioner Hasty made a motion to table November 30, 2018 and December 6, 2018 minutes. Commissioner Williams seconded the motion. The motion passed by vote: Commissioner Hasty (Yes), Commissioner Williams (Yes).

New Business

Road & Bridge RFP Dry Hollow – We received two proposals during the meeting and one proposal was delivered to Road and Bridge instead of to the County Clerk's office. The first proposal received is from Lake of the Ozarks Council of Local Governments and is for \$30,000.00. The second proposal received is from Mitzi Dell and is for \$29,900.00. Road and Bridge administrator Lee Schuman reviewed both proposals and made the recommendation of using Lake of the Ozarks Council of Local Government. Commissioner Williams made a motion to approve Lake of the Ozarks Council of Local Governments proposal at the recommendation of the road and bridge administrator Lee Schuman. Commissioner Hasty seconded the motion. The motion passed by vote: Commissioner Williams (Yes), and Commissioner Hasty (Yes). The third proposal

received is from Jacklyn M. Aldrich and is for \$32,000.00. Lee Schuman reviewed and completed a standard CDBG Administrative evaluation for Aldrich as well. Lee determines that the evaluation will not change his recommendation.

CDBG Administrative Manual
Procurement Standards

The following sample of an evaluation matrix is for your use as appropriate for your specific situation. Samples provided by CDBG should not replace advice/review from an attorney. The weights and rating values assigned should be the same as those listed in the Request for Proposals. Each rater should complete an evaluation for each firm submitting a proposal.

The highest number represents the most value for each column. WEIGHT column: 1-10 points depending on value to the project and level of importance (assigned by rating group and must be identical on all evaluations), in each area, to the particular project. RATING column: 1-5 points. In this column you rate the firm based on each qualification. Multiply the rating by the weight for each category and enter the total. Add all totals to establish final score for firm.

Name of Firm: LAKE OF THE OZARKS COUNCIL OF LOCAL GOVERNMENTS
 Contact Person: LINDA CONNER
 Project Description DRY HOLLOW RD RECONSTRUCTION - GRANT ADMINISTRATION

Individual Evaluation

	WEIGHT 1-10	X	RATING 1-5	=	Total
Specialized Experience & Competence related to CDBG	9	X	5	=	45
Past record of performance of firm with respect to such factors as accessibility to clients, quality of work, and ability to meet schedules	10	X	5	=	50
Capability of carrying out all grant related activities	8	X	5	=	40
Cost Comparison	2	X	4	=	8
References	5	X	5	=	25
Met requirements for submittal	4	X	5	=	20

Name of Reviewer: LEE SCHUMAN

Grand Total: 188

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Name of Firm: MITZI A. DELL

Contact Person: MITZI A. DELL

Project Description DRY HOLLOW RD RECONSTRUCTION - GRANT ADMINISTRATION

Individual Evaluation

	WEIGHT 1-10	X	RATING 1-5	=	Total
Specialized Experience & Competence related to CDBG	9	X	5	=	45
Past record of performance of firm with respect to such factors as accessibility to clients, quality of work, and ability to meet schedules	10	X	3	=	30
Capability of carrying out all grant related activities	8	X	5	=	40
Cost Comparison	2	X	5	=	10
References	5	X	5	=	25
Met requirements for submittal	4	X	4	=	16

Name of Reviewer: LEE SCHUMAN

Grand Total: 166

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Name of Firm: *JACKLYN M. ALDRICH*

Contact Person: *JACKLYN M. ALDRICH*

Project Description *DRY HOLLOW RD RECONSTRUCTION - GRANT ADMINISTRATION*

Individual Evaluation

	WEIGHT 1-10	X	RATING 1-5	=	Total
Specialized Experience & Competence related to CDBG	<i>9</i>	<i>X</i>	<i>4</i>	<i>=</i>	<i>36</i>
Past record of performance of firm with respect to such factors as accessibility to clients, quality of work, and ability to meet schedules	<i>10</i>	<i>X</i>	<i>3</i>	<i>=</i>	<i>30</i>
Capability of carrying out all grant related activities	<i>8</i>	<i>X</i>	<i>5</i>	<i>=</i>	<i>40</i>
Cost Comparison	<i>2</i>	<i>X</i>	<i>3</i>	<i>=</i>	<i>6</i>
References	<i>5</i>	<i>X</i>	<i>5</i>	<i>=</i>	<i>25</i>
Met requirements for submittal	<i>4</i>	<i>X</i>	<i>5</i>	<i>=</i>	<i>20</i>

Name of Reviewer: *LEE SCHUMAN*

Grand Total: *157*

Tax Abatements – Commissioner Hasty made a motion to approve the following tax abatement as presented. Commissioner Williams seconded the motion. The motion passed by vote: Commissioner Hasty (Yes), and Commissioner Williams (Yes). Copy of abatements can be furnished upon request.

The following abatements have been approved:

Thomas E Sr and Eva Pontalio – 2017 P.P. 033084- No 64- \$37.03. Please refund and deduct from next month's settlement.

Heritage Bank – 2018 R.E. 23-3.0-08.0-000.0-000-002.000- No 65- \$636.87. Please refund and deduct from next month's settlement.

Adjourn: With no further official business on the agenda: Commissioner Hasty made a motion to adjourn to any unofficial business that may develop during the day. Commissioner Williams seconded the motion. The motion passed by vote: Commissioner Hasty (Yes), and Commissioner Williams (Yes). Session closed at 10:55 A.M.

Ordered that the Commission adjourn until Thursday, December 20, 2018

Greg Hasty, Presiding Commissioner

Melissa Peters Benefits Coordinator