

CAMDEN COUNTY LAKE AREA PLANNING & ZONING

P&Z SUBMITTAL REQUIREMENTS & GENERAL INFORMATION:

NECESSARY ITEMS NEEDED WITH COMPLETED APPLICATION BY DEADLINE:

On Application:

- **Parcel ID Number:** This is on your tax receipt which you receive from the Collector's Office. Planning Department staff can also help you obtain your parcel number.
- **Directions:** To the property from the Hwy 5 & Hwy 54 junction.

With Application Bring:

- **Proof of Ownership:** General Warranty Deed. This can be obtained from the Recorder of Deeds Office (Courthouse, 3rd floor). If you are not the property owner we will also need a notarized Property Owners Authorization Form and current Title Policy.
- **Preliminary Plats:** See ULC Appendix A for site plan requirements.
- **Fees:**
 Exempt Survey (Over 20 Acres) & Special Conditions
 Administrative Survey (1 Lot) or Amended Plat \$25.00
 Minor Plat (6 Or Fewer Lots, Minimum 2 acre lots in R-1)) \$25.00
 Preliminar - \$250.00 + \$3.00/Lot
 Replat - \$200.00
 Final Plat- \$100.00
 Administrative Plat (10/20 Acres) \$25.00

	DEADLINE 8:30 – 4:30	DECISION HEARING 5:30 PM	COUNTY COMMISSION HEARING 10 AM
PREL./PLAT		YES	N/A
REPLAT		YES	N/A
FINAL PLAT		YES	N/A
MINOR PLAT		N/A	N/A
ADM. PLAT		N/A	N/A

*****CUT OFF DATES ARE 30 DAYS PRIOR TO HEARING ON ALL MAJOR PRELIMINARY PLATS.
2 WEEKS PRIOR TO HEARINGS ON MINOR PLATS & ADMINISTRATIVE SURVEYS REQUIRING
PLANNING COMMISSION APPROVAL OR VARIANCE.**

It is recommended that you, or someone represent you, be present at any required hearings.

CAMDEN COUNTY LAKE AREA PLANNING & ZONING SURVEY & PLAT APPLICATION

#1 Court Circle, Suite 15
Camdenton, MO 65020

E-Mail: pz@camdenmo.org
Web-site: www.camdenmo.org

Phone: 573-317-3860
FAX: 573-317-9114

* Applicant (s) Name: _____
 * Property Owner's Name (if different): _____
 * Mailing Address: _____
 * City / State / Zip+4: _____
 * Telephone: _____ FAX: _____ Cell #: _____
 E-Mail Address: _____
 Other Contact Information: _____

* Parcel Identification Number (Tax ID): _____
 * Section (s) - _____ * Township - _____ * Range - _____
 * Project Site 911 Address (If available): _____
 * Project Acreage - _____ Total Acres of Property - _____
 Current Zoning District - _____ Political Township: _____
 Current Subdivision Name: _____ Block & Lot Number (s): _____
 Sewer- Centralized: Septic: Municipal: Water- Well: Community well: Municipal:
 Road- Maintained by State: County: Private: Other:
 Directions to the Property: _____

*** REQUIRED INFORMATION FOR APPLICATION TO BE ACCEPTED.**

TYPE OF PROCESS REQUESTED:

FEE:

- | | | |
|--|-----------|---------------------|
| <input type="checkbox"/> Preliminary Plat Under 2 acre lots (# of Lots _____) | (Hearing) | \$250 plus \$3/ lot |
| <input type="checkbox"/> Final Plat (Under 2 Acre lots) after preliminary approval | | \$100.00 |
| <input type="checkbox"/> Replat (within a platted subdivision) | (Hearing) | \$200.00 |
| <input type="checkbox"/> Minor Plat (6 or Fewer lots) over 3 acres | | \$25.00 |
| <input type="checkbox"/> Administrative Plat (10-20 Ac.) | | \$25.00 |
| <input type="checkbox"/> Administrative Survey (1 Lot) or Amended Plat | | \$25.00 |
| <input type="checkbox"/> Exempt Survey (Over 20 Acres) & Special Conditions | | |

IMPORTANT – APPLICATIONS MUST INCLUDE TO FOLLOWING TO BE CONSIDERED COMPLETE:

- Completed Application & Application Fee
- Title Report with easement or encumbrance attachments
- Plat or Administrative Survey, with certifications by owner, surveyor, mortgagors, & lien-holders

Applicant's Printed Name

Applicant's Signature

Date

(FOR OFFICE USE ONLY)

(RECEIVED DATE)

RECEIVED BY: _____

APPLICATION FEE: _____

CASE NUMBER: _____

FEES PAID: YES / NO

CAMDEN COUNTY LAKE AREA PLANNING & ZONING

Property Owner's Authorization Form

Parcel Identification Number (Tax ID) _____

Property Address _____

_____ Township

_____ Range

_____ Section

Owner(s) of Property

Signature

Address of Owner

City / State / Zip Code

Phone

Notary

Date

Owner(s) of Property

Signature

Address of Owner

City / State / Zip Code

Phone

Notary

Date

Signature of Applicant

Date

Name of Applicant (Print or Type)