

## **Job Summary:**

The General Janitorial Worker will perform sweeping, mopping, and general maintenance. Must have the ability to lift 40 pounds, and stand or kneel for long periods. Drug test and background check required. Full time position with benefits. Monday thru Friday 2 P.M. to 10 P.M. Please submit application in person to Human Resources @ 1 Court Circle NW Suite 18 Camdenton MO, 65020.

## ***Duties/Responsibilities:***

- Cleaning of bathrooms, hallways and individual offices. Examples are sweeping, mopping dusting, vacuuming, cleaning windows and door handles and gathering trash.
- Report general repairs that do not require a specialized technician. Examples may include repairing drywall, painting, and repairing doors and other building fixtures.
- Clean and assist with upkeep of the facilities.
- Restock supplies and materials as needed.
- Performs other related duties as assigned.

## ***Required Skills/Abilities:***

- Ability to follow instructions from supervisors or senior maintenance workers.
- Ability to use hand tools and power tools.
- Excellent organizational and time management skills.
- Ability to work independently and unsupervised

## ***Education and Experience:***

- High school diploma or equivalent preferred.
- Related experience preferred.
- On-the-job training offered.
- Valid Driver's License.

## ***Physical Requirements:***

- Prolonged periods of standing and walking.
- Must be physically able to climb ladders, bend, or crawl into awkward spaces.
- Must be able to lift up to 40 pounds at a time.