

Looking for a person who would like to volunteer in the Public Administrators office in Camden County. Extremely busy office. Duties will include answering phones, filing, and taking care of mailing out and receiving mail. High School diploma required. Must have basic computer knowledge, strong organizational skills, and the ability to be patient (mostly with the boss). Send resume to [tom\\_gorsline@camdenmo.org](mailto:tom_gorsline@camdenmo.org)